www Authoring Group 3 Meeting Minutes

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| Minutes Taken By: | Lubo Tsenkov |
| Date: | 14/11/2019 |
| Time: | 14:00 – 15:30 |
| Meeting Location: | Queen Mother Building |
| Present: | Euan, Jamie, Ruth, Sam |
| Absent: | Lubo |

Action Minutes

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| Topic | Discussion | Action | Action By |
| Update | Who has done what | Just updating each other with the work done so far from each of us | All present |
| Update remote | Updated them online because I of another thing happening in that moment | Just gibing an update via online chat | Lubo |
| Research | What to include | Finding info about the data we needed for the quiz | All present |

Next Meeting

Thursday – 18.11.19 – in the QMB (some changes may occur until then)